Kustodian - General Conditions of Purchase (GCP)

- 1. **TERMS AND CONDITIONS**: These general conditions of purchase in relation to Kustodian Ltd issuing a purchase order together with the terms and special conditions appearing on a purchase order ("Order") and any executed supply agreements concerning the Deliverables between the Parties ("Supply Agreement") and mandatory legislation together called "Procurement Conditions" are the only conditions on which Kustodian procures services or goods or both ("Deliverables") Kustodian (or "KUSTODIAN") means the entity or entities that have signed a Supply Agreement or created a contract with the supplier accepting an Order ("Supplier"). Such KUSTODIAN entity or entities will be severally but not jointly liable under the Procurement Conditions. Any terms other than the Procurement Conditions will be null and void.
- 2. TITLE: Title to goods will pass to KUSTODIAN upon receipt at KUSTODIAN's designated facility.
- 3. **DELIVERY**: Timely delivery in accordance with the Order is a material condition of the Procurement Conditions. Unless otherwise provided for on the Order, Deliverables will be delivered to KUSTODIAN DDP (INCOTERMS 2010). If the delivery times as set out in the Order cannot be met or at any time at KUSTODIAN's request, the Supplier will provide prompt information to KUSTODIAN as to the causes and the mitigation action it proposes

4. PRICES, INVOICES AND PAYMENT:

- 4.1. The price stated on an Order is inclusive of all duties, levies and taxes in the country of origin of the Deliverables excluding
- value added tax or equivalent tax.
 4.2. Where the Procurement Conditions require the Supplier to submit an invoice, the Supplier will send invoices to KUSTODIAN's nominated address shown on the Order on the day on which Deliverables are dispatched or completed. The invoice will include the Order number.
- 4.3. KUSTODIAN will electronically transfer payment to the Supplier on the first Friday 60 days after the date on which the relevant goods have been received or services completed, provided that the Supplier has supplied such goods or services in accordance with the Procurement Conditions and, where the Supplier is required to submit an invoice, such invoice is accurate and was received by Kustodian 's Finance Department within 7 days of despatch or completion of goods or services. If such Friday is not a normal banking day then electronic transfer of payment will be on the next banking day. Where KUSTODIAN collects goods from non KUSTODIAN premises, "received" means formal receipt by KUSTODIAN's nominated courier or where the goods are delivered to KUSTODIAN's premises, "received" means formal receipt by KUSTODIAN's goods received area. Without prejudice to KUSTODIAN's other rights and remedies, KUSTODIAN may deduct from any payments due to the Supplier under any Procurement Condition the amount of any bona fide contra accounts or other claims that KUSTODIAN may have against the Supplier in connection with the Procurement Conditions or any other agreement.
- 5. KUSTODIAN PROPERTY: Any items held by the Supplier which KUSTODIAN has paid for in full or which KUSTODIAN may have loaned, bailed, consigned or supplied to the Supplier for the execution of an Order will be at the Supplier's risk until delivered to KUSTODIAN. The Supplier will be at fully liable for any damage caused to such items whilst in its possession. The Supplier will retain such items in good condition during performance and after completion of an Order and will not dispose of such items except in accordance with KUSTODIAN's written instructions nor will such items be used other than for the purpose of such Order without KUSTODIAN's prior written consent. The Supplier will ensure that such items are at all times identified as the property of KUSTODIAN and do not become the subject of any encumbrance.

6. QUALITY, WARRANTY AND CODES OF PRACTICE

- 6.1 To the extent applicable for the performance of an Order, Supplier will comply with all quality requirements of KUSTODIAN as set out on KUSTODIAN purchase order, design specifications, performance specifications or other specification requirements and any other quality requirements set out in an Order. The Supplier will inspect and release Deliverables in accordance with the said quality requirements.
- 6.2 The Supplier warrants that all Deliverables will conform to the Procurement Conditions and will be free from defects in material, workmanship and, if the Supplier has responsibility for design, the Supplier further warrants that all Deliverables will be free from
- 6.3 If Deliverables do not conform to the requirements set out in clauses 6.1 and 6.2 above ("Non-Conformance") and without prejudice to Kustodian's other rights and remedies which KUSTODIAN may have, including without limitation the right to charge the supplier the administrative charges set out on the Kustodian website https://suppliers.Kustodian.com/, the Supplier will promptly replace or, where appropriate, repair or rectify any

such Non- Conformance at its own expense within 30 days of receipt of written notice of Non-Conformance. If the Supplier fails to promptly repair, rectify or replace any Non- Conformance, KUSTODIAN may, without prejudice to its other rights and remedies, (i) choose to accept the Non Conformance and KUSTODIAN will be entitled to reasonably adjust the Order price; or (ii) rectify or arrange to have rectified such Non-Conformance; or (iii) procure Deliverables from alternate sources in order to meet customer requirements.

6.4 The Supplier will ensure that it and its personnel will comply with all relevant KUSTODIAN provisions and codes of practice of KUSTODIAN as set out on KUSTODIAN website at https://suppliers.Kustodian.com/ including without limit, its standard security and health and safety requirements as applicable, copies of which are available on request. The Supplier agrees that KUSTODIAN or their designated agent will have the right to enter the Supplier's facilities at reasonable times to inspect the facility, Deliverables, materials and any property of KUSTODIAN. Such inspection will not constitute or imply acceptance of any Deliverables.
7. TERMINATION:

- 7.1. Without prejudice to any rights and remedies, KUSTODIAN may immediately terminate an Order in whole or in part by giving the Supplier written notice, identified as a "Notice of Termination" whereupon all work on that Order will cease. KUSTODIAN will pay the Supplier in full and final satisfaction of all claims arising out of such termination: the price of all Deliverables which the Supplier has justifiably produced and completed in accordance with such terminated Order or part of the Order and which KUSTODIAN has not paid for; the cost of settling any legally justified claims in connection with the necessary termination of sub contracts justifiably entered into in respect of the terminated Order or part thereof and the cost to the Supplier of any justified work in progress in respect of such Order.
- 7.2. The amount payable to the Supplier under Clause 7.1 above will not exceed the total amount that would have been payable to the Supplier for the Deliverables and payment is subject to the Supplier submitting its notice of claim within 2 calendar months of the termination date. Any finished Deliverables and any work in progress paid for by KUSTODIAN under Clause 7.1 above will be delivered to KUSTODIAN or be held by the Supplier as KUSTODIAN property in accordance with clause 5 above 7.3. If KUSTODIAN has reasonable grounds for believing the Supplier will be unable to substantially fulfil its obligations under the Procurement Conditions, KUSTODIAN may require the Supplier to provide reasonable written evidence that the Supplier will fulfil its obligations. If the Supplier fails to provide such evidence within 30 days of KUSTODIAN's request, KUSTODIAN may treat that failure as a material breach and terminate the relevant Order or any agreement relating to the Deliverables in whole or part without any liability. For the avoidance of doubt, the material breaches of the Supplier herein shall include but not be limited to the circumstances as stipulated in clause 6, clause 9 and clause 25 of this GCP and the Country Schedule.
- 7.4. Either Party has the right, without prejudice to its other rights and remedies, to terminate any Order or the Supply Agreement without liability, if the other Party commits any material breach of any of its obligations under the these Conditions which it fails to rectify within 30 days of written notice of that breach (no notice period will apply for a breach of delivery terms) or makes a general arrangement with its creditors; or ceases or threatens to cease to carry on its business or a substantial part of it or is unable to pay its debts within the meaning of the applicable law as defined below; enters into liquidation whether compulsory or voluntary except as a solvent company for the purposes of amalgamation or reconstruction; or has an administrator or administrative receiver of the whole or part of its assets appointed.
- 7.5. Except for clause 7.1 where termination is effective immediately on giving the Notice of Termination, termination will be effected 30 days from the terminating Party issuing a notice of

termination to the other Party.

8. INTELLECTUAL PROPERTY:
8.1. "Intellectual Property" or "IP" includes any and all inventions whether or not patentable, utility models, trademarks, component designs or manufacturing processes and any improvements or enhancements thereto, copyrights and moral rights, database rights, trade secrets and know-how, in each case whether registered or unregistered, and also including identified technical and non-technical or business-related information such as specifications, computer programs, drawings or blueprints. 8.2. If any Deliverables, including, without limitation, any products, processes or business methods arise out of any research or development that is funded by KUSTODIAN, then all Intellectual Property arising therefrom, including, without limit, new technologies that are developed under such funding and all Intellectual Property rights in and to the same, will vest solely and

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absolutely in KUSTODIAN. Any and all KUSTODIAN owned or licensed Intellectual Property including, without limit, designs, drawings, processes and developments which may be supplied to the Supplier pursuant to any Order will remain the sole and undivided property of KUSTODIAN and/or its licensors. The Supplier will use such Intellectual Property and Intellectual Property rights only for the purposes of performing its obligations under the Procurement Conditions and not otherwise. The Supplier will require its employees, subcontractors and agents to sign all papers and do such acts and things as are reasonably necessary for KUSTODIAN to secure title in, and to pursue formal patent grant or registration of, any Intellectual Property and Intellectual Property rights arising out of or in connection with any Order as contemplated by this clause.

8.3. If any allegation is made or any claim asserted against KUSTODIAN, or any person claiming title from or through KUSTODIAN, that any act done or proposed to be done in relation to Deliverables constitutes a violation or infringement of any patent, copyright, registered design or other proprietary right held by a third party, the Supplier will indemnify KUSTODIAN and hold KUSTODIAN harmless for and against any loss or damage (including, without limitation, all costs and expenses) arising directly or indirectly out of such allegation or claim howsoever caused unless the allegation or claim is the direct result of the Supplier following a design or process required by KUSTODIAN. 8.4. In addition to the indemnity set out in Clause 8.3 the Supplier will procure for KUSTODIAN a worldwide, non-exclusive, royalty-free, irrevocable license to manufacture, use and sell the Deliverables or have such replaced with substantially equivalent non-infringing Deliverables.

9. PROPRIETARY INFORMATION:

9.1. "Proprietary Information" means all commercial, financial, technical or operational information, and any intellectual property not publicly known or available, which by its nature is confidential, and such information that has been or may be disclosed or otherwise made available in whole or in part to a receiving Party or any Representative in any form or medium. "Representative" means any one or more directors, officers, temporarily contracted personnel, or affiliates of a Party. "Affiliates" means any entity that controls, is controlled by, or is under common control with either Party, and "control" means (a) an ownership interest, directly or indirectly, of more than fifty percent (50%) in such entity or Party, or the maximum percentage permitted under local laws or regulations in those countries where more than fifty percent (50%) ownership by a foreign entity is not permitted, or (b) the ability to direct the management or policies of such entity or Party, whether through ownership, contract, or otherwise. The Parties agree to exchange and disclose to each other certain of their Proprietary Information. Such information may include hardware, software, component design, manufacture, inspection, repair and overhaul, business information relating to supplies, pricing, costs, profits, business plans and strategies, customer or vendor lists and legal or financial advice. Documents containing Proprietary Information should be marked as "Proprietary," and for non-US purposes the term "Confidential" may be used instead however, the Parties agree that such information will be considered Proprietary Information, even if it is inadvertently not marked as such., Proprietary Information will be disclosed only as necessary and only for the purpose of fulfilling an Order. Title to any Proprietary Information will not be affected by any such exchange or disclosure

9.2. Any Proprietary Information disclosed by one Party to the other in connection with an Order or a proposed Order will be treated in confidence and will not be copied or disclosed to any third party without the prior written consent of the disclosing Party. The receiving Party may only disclose Proprietary Information to its Representatives on a need-to-know basis in connection with these Procurement Conditions. The receiving Party will, at its sole cost and expense, ensure that the nondisclosure obligations of these Procurement Conditions are known, understood by and complied with by its Representatives. The receiving Party will be liable for any and all breach of confidence by its Representatives. These provisions do not apply to Proprietary Information that: (i) is in the public domain at the time of receipt by the receiving Party through no fault of the receiving Party; (ii) is lawfully received by the receiving Party from a third party who is without an obligation of nondisclosure; (iii) is developed by the receiving Party independently of the Proprietary Information, as established by extrinsic evidence, or (iv) is known by the receiving Party at the time of receipt.

9.3. The receiving Party will make only such copies or duplicates of any Proprietary Information as are necessary for the purposes contemplated. All copies will be maintained in confidence in the same manner as the originals from which the copies were made. 9.4. Upon expiry or termination of an Order, the receiving Party will destroy, or return upon request, any Proprietary Information,

including all copies, belonging to the other Party disclosed in relation to that Order. The receiving $\,$

Party acknowledges that it has no rights of use in or to such Proprietary Information after the return date or date of destruction. 9.5. If the receiving Party or any of its Representatives believes it is required by law or is otherwise obliged to disclose any Proprietary Information to any third party for any reason, the receiving Party will provide the disclosing Party with immediate written notice of such requirement or obligation (together with a copy of any relevant access request, court order, or other evidence giving rise to such belief) to enable the disclosing Party to seek appropriate protective relief or to take steps to resist or narrow the scope of any required disclosure. The receiving Party will co-operate with the disclosing Party with respect to such matters and will in any event disclose only such Proprietary Information as it has ascertained, after taking legal advice, it is legally compelled to disclose, and will ensure to the best of its ability that all Proprietary Information so disclosed is accorded confidential treatment. The receiving Party will always notify the disclosing Party in writing of the means, content and timing of such disclosure prior to such disclosure being made.

9.6. Notwithstanding the Supplier's obligation to obtain KUSTODIAN written permission to disclose KUSTODIAN Proprietary Information to a third party, the Supplier will procure that all KUSTODIAN Proprietary Information supplied by KUSTODIAN under any Order that is in the possession of the Supplier's sub-tier suppliers, subcontractors and agents will be held in confidence and that it will take all necessary steps and actions to ensure that any such third party complies with all confidentiality provisions herein. The Supplier will indemnify and hold KUSTODIAN harmless in the event of any breach of such provisions by any such third parties. Furthermore, the Supplier will notify KUSTODIAN immediately on becoming aware of a breach or a potential breach and will inform KUSTODIAN of what actions it is taking to prevent or remedy such breach or potential breach to ensure risks to KUSTODIAN are mitigated. KUSTODIAN reserves the right to take its own action against any such third party that misuses or that might reasonably misuse its Proprietary Information and to direct the Supplier to take certain actions. 9.7. The receiving Party will maintain and reproduce on all copies (including electronic documents), the proprietary markings and other legends contained on the Proprietary Information, and the receiving Party will not add any further markings to such Proprietary Information without the prior written consent of the disclosing Party. In addition, the Supplier will not without the prior written consent of KUSTODIAN, use any KUSTODIAN Proprietary Information to manufacture, supply, design, develop, sell, or provide goods, work, or services to any third party.

10. CONTROLLING INTEREST:

10.1. "Competitor" means the acquirer or any entity that is in the same corporate structure as such acquirer, including but not limited to parent, subsidiary, joint venture company that offers or sells products or services in competition with the products or services offered or sold by any entity of the Kustodian group, and "Controlling Interest" means any interest sufficient to give the power to secure by law or corporate action the ability to direct and conduct the business of the Supplier.

10.2. While the Supplier is under contract to KUSTODIAN, if a Competitor acquires or is in due diligence to acquire a Controlling Interest in the Supplier, its subcontractor or any holding company, subsidiary or division of the Supplier performing under an Order, the Supplier will immediately notify KUSTODIAN in writing of the actual or potential acquisition, subject to regulatory or statutory obligations and the identity of such likely acquirer subject to the agreement of such likely acquirer.

agreement of such likely acquirer.

10.3. If the third party directly or indirectly acquiring a controlling interest in the Supplier is a Competitor, then KUSTODIAN may, without prejudice to any other rights and remedies it may have, immediately by written notice terminate an Order or the Supply Agreement in whole or part without any liability.

10.4. In addition to the provisions in clauses 10.1 to 10.3 above, if during the term of the Supply Agreement any third party or parties (acting together) takes any steps to acquire a Controlling Interest in the Supplier, its subcontractor or any holding company, subsidiary, group company or division of the Supplier, the Supplier shall immediately notify KUSTODIAN in writing of the actual or potential acquisition and the identity of the third party or parties involved. If KUSTODIAN determines that such an acquisition is or could potentially be contrary to its commercial interests, or could impair Supplier's performance of its obligations, KUSTODIAN may, without prejudice to any other rights and remedies it may have, including specifically under clause 7.3 of the GCP, immediately by written notice terminate an Order or the Supply Agreement in whole or part. In the event of such a termination (i) KUSTODIAN will, in full and final satisfaction of all claims arising out of such termination, pay the Supplier the price of all Deliverables which the

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Supplier has justifiably produced and completed in accordance with such terminated Order or part of the Order before the date of termination and for which KUSTODIAN has not paid; and (ii) if it has not already done so, the Supplier will promptly deliver all Deliverables produced and completed before the termination date to KUSTODIAN or hold such Deliverables as RR property. 11. PERSONAL INFORMATION: If the Supplier deals in the personal information of any employee or contractor of KUSTODIAN, it will at a minimum and regardless where it is located and whether it is the controller or processor of such information, comply at a minimum with KUSTODIAN's instructions, and the relevant laws on the protection of personal information in the jurisdiction of the KUSTODIAN entity placing an Order. The Supplier will, at all times during and after the contract period, indemnify KUSTODIAN and keep KUSTODIAN indemnified for and against all losses, damages, costs or expenses and other liabilities (including legal fees) incurred by, awarded against or agreed to be paid by R-R arising from its breach of this clause except and to the extent that such liabilities have resulted directly from the instructions of KUSTODIAN.

12. EXPORT CONTROL LAWS:

- 12.1 The Supplier acknowledges that any information provided to or received by it in accordance with or in relation to the GCP, the Supply Agreement or an Order may be subject to export control laws and regulations under the United States Department of Commerce Export Administration Regulations ("EAR"). The Supplier agrees that it will strictly comply with all applicable requirements under such laws and regulations. The Supplier warrants and undertakes that it will not use or permit the use of, export or transfer (by any means, electronic means or otherwise), any information or Deliverables which are subject to export control laws and regulations without complying in all respects with the applicable export control laws and regulations including, without limitation, all codes of conduct, relevant export licence(s), guidelines, notices and instructions in relation to any use, export or transfer of information or Deliverables.

 12.2 The Supplier agrees to afford KUSTODIAN and any
- competent governmental department or other governmental administrative body access to Supplier's premises, for the purpose of auditing Supplier's compliance with the requirements of 12.1 above and to provide all necessary facilities and assistance for such audit to take place.
- 12.3 Where the Deliverables to be provided by the Supplier pursuant to any Order include the provision of services to be performed for or on behalf of KUSTODIAN and which will, or may, involve Supplier's employees having or having the potential to gain access to information which is subject to export control laws and regulations; the Supplier will comply with i) all applicable export control laws and regulations including, without limitation, all codes of conduct, relevant export license(s), agreements, guidelines, notices and instructions in relation to any use, export or transfer of information and ii) all requests and requirements of KUSTODIAN for the same purpose.
- 12.4 In the event the Supplier breaches any of the provisions of this clause 12 the Supplier shall indemnify KUSTODIAN with respect to all losses, damages, claims, compensation, awards, expenses (including without limitation legal fees), fines and judgments incurred by KUSTODIAN as a result or as a consequence of such breach.
- 13. INDEPENDENT CONTRACTOR: Neither Party will (i) represent itself as the agent or partner of the other Party; nor (ii) do anything (or omit to do anything) which might result in any person believing that such Party has the authority to contract or enter into commitments on behalf of, or in the name of, the other Party
- **14. PUBLICITY:** Neither Party will use the other Party's name or trademarks in any publicity without the other Party's prior written permission.
- 15. WAIVER AND REMEDY: The rights of a Party may be exercised as often as it considers appropriate, are cumulative and apply in addition to any other rights available at law or equity. A waiver of any rights hereunder shall not be effective unless expressly waived in writing signed by the affected Party. Not exercising or a delay in exercising a right is not a waiver of that
- 16. CONFLICT: If there is a conflict of terms the order of precedence will be: (1) any mandatory legislation; (2) the statement of work; (3) the Supply Agreement; (4) the GCP and (5) terms appearing on the front of an Order other than mandatory
- 17. TRANSFER AND THIRD PARTY RIGHTS: No Party will assign or otherwise transfer any of its rights or obligations to any third party. However, KUSTODIAN may, upon prior written notice to the Supplier, transfer any or all of its rights or obligations under these Procurement Conditions to any of its Affiliates. Nothing in the Procurement Conditions will be construed as creating any rights in respect of any third parties (including, without limitation, any

- employee, officer, agent, representative or subcontractor of any Party) under, as a result of, or in connection with the Procurement
- 18. NOTICES: All non-legal notices to be served under any Order must be in writing and addressed to the Party at the address on the Order. Such notices may be delivered by hand or sent by fax or recorded delivery post. Service of legal notices will comply with the relevant provisions in the relevant Country Schedule.
- 19. AMENDMENTS: The Procurement Conditions will not be amended other than by an agreement in writing signed by an authorised signatory of the Parties concerned, which is expressly
- stated to amend the Procurement Conditions.

 20. SEVERABILITY: If any provision of the Procurement Conditions becomes illegal, invalid or unenforceable in any jurisdiction in relation to any Party, that provision will not invalidate the remaining provisions or affect the legality, validity or enforceability of that or any other provision in any other jurisdiction.
- 21. REPRESENTATIONS: The Parties agree that they have not contracted on the basis of any oral or written warranty representations, statements, communications, agreements or undertakings ("Representations"). The Parties agree that they will have no right or remedy in respect of any Representations (whether made negligently or innocently), except those expressly incorporated in the Procurement Conditions. Nothing in this clause 21 will limit or exclude any liability for fraud.
- 22. SURVIVAL: The provisions of clauses 5 9, 11, 12 and 14 23 and such clauses as stated to survive in any relevant Country Schedule will survive any expiry or earlier termination or after the Order becomes impossible to perform or is otherwise frustrated.

 23. FORCE MAJEURE: Any delay or failure of either Party to perform its obligations here
- extent that it is caused by an event or occurrence not reasonably foreseeable and beyond the reasonable control of the affected Party and without its fault or negligence, such as, by way of example and not by way of limitation, acts of God, actions by any governmental authority (whether valid or invalid), fires, floods, windstorms, explosions, riots, natural disasters, wars, sabotage, inability to obtain power, material, labour, equipment or transportation, or court injunction or order; provided that written notice of such delay (including the anticipated duration of the delay) will be given by the affected Party to the other Party as soon as possible but in any event not later than5 days. During the period of such delay or failure to perform by Supplier and after prompt notice from Supplier to KUSTODIAN of the occurrence of such an event, Kustodian, at its option, may purchase Deliverables from other sources and reduce its requirement to Supplier by such quantities, without liability to Supplier, or have Supplier provide the Deliverables from other sources in quantities and at times
- KUSTODIAN may immediately cancel an Order without liability. The Supplier will in any event, make all reasonable endeavours to mitigate the effects of any delay. For the avoidance of doubt, strikes, lockouts or other industrial action or disputes specific to the Supplier and/or its subcontractors or agents shall not be considered a force majeure event.

requested by KUSTODIAN and at the price set forth in the Order. If

requested by the KUSTODIAN, Supplier will, within 10 days of such request, provide adequate assurances that the delay will not exceed 30 days. If the delay lasts more than 30 days,